

ALBERTA THEATRE PROJECTS

JOB POSTING – TECHNICAL DIRECTOR

Alberta Theatre Projects is preparing for our next season of producing live, professional, contemporary theatre in Calgary.

We create world-class contemporary theatre that blurs the line between the audience and the artist, by telling the most provocative and engaging stories of our time. By embracing the intimacy and unique audience configuration opportunities of the Martha Cohen Theatre, we offer an exciting new experience for our audience with each production.

This is a very exciting time in the history of Alberta Theatre Projects as we look to the future of how our company can be a leader in new play development and producing the finest contemporary theatre that engages our community by reflecting their stories on stage. The Technical Director is key to bringing the stories from page to stage through a leadership role with our crew.

Building on the legacy of Executive & Artistic Director Darcy Evans, Alberta Theatre Projects is in a high growth phase and we are excited to keep the momentum going as one of our country's leaders in professional theatre and we can't wait for you to join us on this journey. This role is targeted to start in August or September 2021.

WHO YOU ARE

As our company plans to produce in-person presentations for the 2021-22 season and facilitate rental activities next summer in the Martha Cohen Theatre, Alberta Theatre Projects seeks a passionate Technical Director for a permanent opportunity to start this August or September. Reporting to the Production Manager, this role is the lead on executing technical elements and working with our crew in the theatre for season productions and rental engagements.

WHAT YOU ARE RESPONSIBLE FOR

- Coordinate and oversee all technical elements for theatrical productions (including planned recorded productions) and any rental productions
- Perform all costing, ordering of materials, and crew scheduling for productions and theatre rentals
- Act as a liaison with production coordinators and stage management for all technical requirements
- Manage expenditures for all scenic areas in consultation with the Production Manager
- Report to the Production Manager weekly on the status of budget
- Attend all production meetings, technical rehearsals, note sessions, and staff meetings as scheduled
- Attend occupational health and safety meetings as one of the production staff members
- Work with third parties on technical production elements, including video agency partners for theatrical recordings
- Act as site lead for COVID-19 Protocols
- Maintain the technical and artistic integrity of all productions
- Oversee the set-up and strike of all technical elements for all productions
- Coordinate the shared shop spaces and its equipment
- Other duties as required by the Production Manager

WHAT YOU BRING TO ALBERTA THEATRE PROJECTS

- Thorough knowledge of structural and mechanical construction for the stage, including welding, rigging and painting
- An extensive background in technical theatre
- Strong organizational and interpersonal skills
- Excellent communications skills, both written and verbal
- Strategic, action orientated and thrives in a fast-paced, dynamic team environment
- Thorough knowledge of Microsoft Office and intermediate knowledge of AutoCAD or VectorWorks
- Driver's License, and ability and willingness to drive a long pickup truck or rented 5-ton truck
- The ability to interpret technical drawings
- Experience working with unionized professionals considered an asset, specifically with IATSE Local 212, ACTRA, and Canadian Actors' Equity Association

ALBERTA THEATRE PROJECTS

JOB POSTING – TECHNICAL DIRECTOR

- Ability to work flexible hours, including split shifts, extended work days, and weekends, due to the nature of events taking place in the Martha Cohen Theatre

WHAT WE CAN OFFER

This role is part of the administrative staff group and receives benefits as set out by staff policies. Annual salary range for this role is \$52,000 - 56,000. Alberta Theatre Projects is working hard to become an employer of choice and we're looking forward to being your choice employer through flexible hours, work from home opportunities, and a team environment.

APPLICATION PROCESS

To apply please email a letter of interest and resume by email to Kyle Russell, Interim Executive Director, krussell@atplive.com before 8:00 a.m. on July 22, 2021. All applications are held in strict confidence.

Alberta Theatre Projects is committed to reflecting the diversity of our community. We believe in equity and inclusion and strongly encourage submissions from all qualified individuals regardless of gender, age, race, sexual orientation, and physical ability.

Thank you to all applicants. Only those selected for interviews will be contacted. For more information about Alberta Theatre Projects please visit our website, albertatheatreprojects.com.